



Republika e Kosovës
Republika Kosova - Republic of Kosova



Municipality of
Junik/Junik



Public Open Spaces Maintenance Plan 2016-2020 Municipality of Junik/Junik

Public Open Spaces

Maintenance Plan

2016-2020

Municipality of Junik/Junik

List of abbreviations

POSMP	Public Open Spaces Maintenance Plan
POSIP	Public Open Spaces Investment Plan
WG	Working Group
SG	Steering Group
GIS	Geographic Information System
POSS	Public Open Spaces
MDP	Municipal Development Plan
UDP	Urban Development Plan
URP	Urban Regulatory Plan
DEMOS	Decentralisation and municipal support

Table of content

1. Introduction	5
1.1. Profile of the municipality	5
<i>POSSs management</i>	6
<i>POSSs Maintenance Plan and Investment Plan</i>	6
<i>Importance of POSSs in planning process</i>	6
<i>POSSs functions</i>	7
<i>Scope of POSSs Maintenance Plan</i>	7
<i>Governing principles</i>	8
<i>Reference documents</i>	8
2. State of Play	9
<i>Current POSSs areas in the Municipality of Junik/Junik</i>	10
<i>Use of POSSs</i>	10
<i>Existing contracts for POSSs management</i>	10
<i>POSSs maintenance operating costs in the past three years</i>	11
<i>Graphical data</i>	11
<i>Tabular data</i>	12
3. Vision and Objectives	13
4. Financial Plan	14
<i>Required budget</i>	15
<i>Estimated maintenance costs for the period 2016-2020</i>	18
5. Public Awareness	19
<i>Municipal Strategy on community-based activities</i>	19
<i>Activities</i>	20
<i>Encouragement of “Best maintained locality”</i>	20
6. Monitoring And Evaluation	21
<i>POSMP supplementation and revision</i>	21
Annex 1: Thematic maps	23
Annex2: Maintenance plans for each POSSs – In table format	28
Annex 3: POSSs monitoring form Schedule form for maintenance activities	32
Annex 4: Typical technical specifications for POSSs maintenance	33

List of tables

Tab. 1: Work team	5
Tab. 2: POSs in the Municipality of Junik/Junik	8
Tab. 3: POSs areas	9
Tab. 4: POSs maintenance activities	9
Tab. 5: Areas for passive and active recreation.....	10
Tab. 6: Built areas and others	10
Tab. 7: POSs by frequentation	10
Tab. 8: Operating costs for the past three years	11
Tab. 9: Assessments of maintenance cost for parks and playgrounds	12
Tab. 10: Assessments of maintenance cost for square and parking lot	12
Tab. 11: Assessments of maintenance cost for cemeteries	12
Tab. 12: Summary table of POSs maintenance	14
Tab. 13: Maintenance costs in POSs for 2016	15
Tab. 14: Detailed maintenance cost	16
Tab. 15: Cash flow.....	17
Tab. 16: Cash flow by POSs category	18
Tab. 17: Growth rate by budget	18

List of figures

Fig.1: Scope of POSMP.....	7
Fig.2: POSs ratio	11
Fig.3: Ratio of parks by areas	11
Fig.4: POSs along the river	13
Fig.5: POSs prior to investment.....	13
Fig.6: POSs after investment	13
Fig.7: Cost graph.....	16
Fig.8: Graph for the cash flow	17
Fig.9: Cash flow according to the quarter period.....	18
Fig.10: Graph for budget growth by year.....	19

1. INTRODUCTION

Based on the state of play analysis in the Public Open Spaces in the Municipality of Junik/Junik, there is a need for preparing POSs Maintenance Plan, which contains the measures necessary for public space maintenance.

Through the Public Open Spaces Maintenance Plan, in a simple format, we plan to enable adequate training for the public open spaces needs and adequate definition of maintenance activities. The Maintenance Plan elaborates and illustrates the POSs maintenance and monitoring procedures for implementation thereof.

The Municipality is responsible for implementing and drafting the Maintenance Plan. POSs Maintenance Plan and POSs Investment Plan have been drafted by the municipal Working Group (WG), led by the Steering Group (SG) and supported by DEMOS (Decentralisation and municipal support).

Tab. 1: Work team

	Working Group	Steering Group	Demos Consultants
1	Hysen Imeri, Head of Public service & Inspection	Agron Kuçi, Mayor	Teuta Jaha-Hoxha, DEMOS Project Officer for POSs
2	Arian Xhuli	Zenel Kuçi, Drejtor ShPIM&SH	Besnik Keka, CDF/DEMOS
3	Xhavit Jasiqi	Hasan Krasniqi, Drejtor i Urbanizmit	Gazmend Ahmeti, RECURA/DEMOS
4	Avdyl Maloku		

1.1. Profile of the municipality

Municipality of Junik/Junik is located west of Kosovo, in the northwest of Dukagjini Plain. It is bordered with the Municipality of Deçan/Dečane and Municipality of Gjakova/Đakovica, as well as with the Republic of Albania and Montenegro. The Municipality has an area of 77.77 km², out of which the urban area of the City of Junik/Junik has 520 ha (5, 2 km²). Urban area is located in an altitude of 450 m to 600 m.

According to the existing MDP, the Municipality of Junik/Junik has around 9,600 inhabitants and around 770 households. However, this number also includes non-residents. Number of current inhabitants is 6,083, out of which 50% are under the age of 26. Around 12.5% of them are considered to live in poverty. The whole population belongs to Albanian community.

Currently, the villages of Jasiq/Jasić and Gjocaj/Đocaj are uninhabitable due to the difficult economic situation. Both villages have less than 10 families and practically the whole population of the municipality is focused on the city of Junik/Junik. It should be mentioned that the mountainous area has scattered buildings. The mountainous area of “Bjeshkët e Nemuna” has mainly secondary houses for vacation/pasture/seasonal activities, therefore causing significant difficulties in waste management in areas outside the city centre.

POSS management

Based on the Law on Local Self Government, Municipalities are responsible for planning, investing and maintaining POSSs within their territory. While the Directory of Urbanism and Environment Protection is responsible to draft projects for POSSs revitalization and establishment of new spaces, Directory for Public Services is responsible for POSSs maintenance.

Based on previous records, the poor quality of POSSs maintenance is a result of:

- Low budget of Municipality of Junik/Junik;
- Lack of POSSs database;
- Management structure (limited relevant directory staff);
- Lack of detailed maintenance component outlining POSSs maintenance activities in the planning stage, especially when planning new POSSs.

POSSs Maintenance Plan and Investment Plan

- a. **POSSs Maintenance Plan (POSMP)** is a medium-term document that enables the municipality to manage the POSSs maintenance in a more efficient and qualitative manner. Public Open Spaces Maintenance Plans are very important because they are based on existing Municipal Development Plans, but are more detailed and specific in the field of environment, in general.
- b. **POSSs Investment Plan (POSIP)** is a medium-term document enabling the municipality to plan municipality's investments in revitalization of existing POSSs and establishment of new POSSs.

Importance of POSSs in planning process

Public Open Spaces Maintenance Plan is a strategic plan in the field of environment and aims to improve and harmonize needs in regard to a better environment for all. The growth of population also presents the need for expanding, adjusting and maintaining public spaces in line with the number of residents.

The purpose of the Public Open Spaces Maintenance Plan is to establish a sustainable environmental system in order to create:

- Sufficient green spaces for all;
- Improving the maintenance level;
- Reduction of environmental pollution;
- Planning investments in regulation and maintenance of existing spaces and expanding them in the future.

The following spaces are to be included in the first implementation period:

Tab. 2: POSs in the Municipality of Junik/Junik

No.	Parks	Cemeteries	Parking lot
1	Moronica	Complex of cemeteries	Parking lot behind the municipal building
2	Along the "Erenik" river	/	/
3	In front of Municipal Assembly building	/	/
4	Roundabout at the City Centre	/	/
5	Playground	/	/

Upon review, the plan will include other public open spaces, depending on the needs/requirements and budgetary opportunities.

Governing principles

Municipality of Junik/Junik has approved the Municipal Development Plan, Urban Development Plan, and Urban Regulatory Plans for the following neighbourhoods: "Centre", "Gacafer-Pepsh" and "Krasniq - Bajraktar" in the city of Junik/Junik. These documents, in general address the issue of public open spaces maintenance at a small extent. These plans cover the bus stops and parking lots for different localities at a larger extent. Find below some of the municipal objectives foreseen within these plans, which address the space in general.

Reference documents

Public Open Spaces Maintenance Plan for the Municipality of Junik/Junik is a document that should promote common interests of Junik/Junik residents, because the same is related to the needs of residents, organization of green spaces in cities and villages, as well as quality of life. Public Open Spaces Maintenance Plan for the Municipality of Junik/Junik is based on the legal framework applicable in Kosovo, as well as international principles and conventions concerning the maintenance of public open spaces, as follows:

- Municipal Regulation for Maintaining Cleanliness in the Territory of the Municipality of Junik/Junik of 28.08.2011;
- Regulation for Waste Management in the Territory of the Municipality of Junik/Junik, dated 04.07.2013;
- Law No. 03/L-040 on Local Self Government, Official Gazette of RK / Prishtina: year III / No. 28/04, June 2008, Article 17, paragraph p, provision and maintenance of parks and public space;
- Law on Spatial Planning; (Law no. 04/L-174, 31 July 2013);
- Municipal Development Plan 2009-2020;
- Urban Regulatory Plans (unit "Centre", "Gacafer and Pepsh", "Krasniq and Bajraktar");
- Urban Regulatory Plan 2009-2020;

- Law No. 03/L-025 on Environmental Protection;
- Local Economic Development Strategy 2014-2018;
- Municipal Budget Medium-Term Framework 2016-2018;
- Local Environmental Action Plan 2012-2017.

2. STATE OF PLAY

POSS have been inventoried by using Geographic Data Systems/Software. QGIS has been used in POSSs identification. Data needed for the database are as follows: Municipal Orthophoto, Cadastral Plans, MDP, UDP and URP in the relevant format that is read by relevant software. Inventory is a result of detailed inspection, recording and update of POSSs grouped by typology, measured areas, with the current assessed situation, ownership status, etc.

Tab. 3: POSSs areas

Designation	Unit in m ²
Parks (m ²)	224680
Square (m ²)	107
Complex of cemeteries (m ²)	8100
Parking lot (m ²)	706

Main features of POSSs needed for further analysis are: POSSs name, category, zone, area, ownership, users, frequentation, POSSs state, quality of maintenance services, etc. Also, it is important to describe the maintenance activities. The following table outlines the main activities.

Tab. 4: POSSs maintenance activities

No.	Cleaning activities	Horticulture activities	Activities in built environment
1	Waste collection	Fertilization	Maintenance of urban furniture
2	Cleaning drainage channels	Mowing	Maintenance of paths
3	Cleaning up unwanted graffiti	Tilling	Repairs
4	etc.	Planting low, medium and high greenery	Maintenance of irrigation system
5		Pruning	Maintenance of lighting
6		Irrigation	Maintenance of playgrounds equipment
7		Disinfection	Maintenance of sport terrains
8		etc.	Maintenance of fountains
9			Maintenance of parking lots
10			Memorials, memorial plaques, etc.

Current POSs areas in the Municipality of Junik/Junik

Tab. 5: Areas for passive and active recreation

POSs by typology	Area in (m ²)	No. of residents	Area of POSs m ² / res
Parks/Greeneries	224680	6083	36.94
Total POSs in m ²	224680	6083	36.94

Tab. 6: Built areas and others

POSs by typology	Area in (m ²)	No. of residents banorëve	Area of POSs m ² / res
Parking lots	706	6083	0.11
Cemeteries	8100	6083	1.33
	233486	6083	38.38

Use of POSs

In terms of its usage, POSs are in general classified into those with frequent and medium use, and POSs that are not used at all.

Tab. 7: POSs by frequentation

No.	Name	Area (m ²)	Category	Frequency of use	Users	Ownership status
1	The park before the municipality's building	1500	Park	Medium	Mixed	Municipal property
2	Park "Moronica"	217358	Park	Medium	Mixed	Property administered by KPA
3	Park along "Erenik" river	9100	Park	High	Mixed	Public property administered by MESP
4	Centre	107	Green areas	High	Mixed	Municipal property
5	Parking lot behind the municipality building	706	Parking	High	Mixed	Municipal property
6	Cemeteries	8100	Cemeteries	Ready for use	/	Municipal property
7	Playground for children (near "Erenik" river)	920	Playground	High	Children	Public property administered by MESP

Existing contracts for POSs management

In the past (and even now), POSs have been maintained based on service contracts, namely framework contracts for a three-year period, awarded to contracted operators. Out of many shortcomings identified therein, we can mention the following:

- Shortcomings in dividing zones/areas of maintenance;
- Shortcomings in projected maintenance activities;
- Non-concise descriptions of maintenance activities;
- Lack of technical specifications;
- Shortcomings in maintenance planning and dynamics, etc.

Above mentioned shortcomings, question the relevance of prices offered in previous contracts, whereby as a result maintenance monitoring could have been difficult.

POSSs maintenance operating costs in the past three years

The following table contains data on unit prices for POSSs maintenance based on the analysis of previous contracts:

Tab. 8: Operating costs for the past three years

No.	Period	Description	POSSs maintenance price
1	2012-2013	POSSs maintenance. POSSs area and activities are not detailed	9,800.00 €
2	2014-2015	POSSs maintenance. POSSs area and activities are not detailed	12,560.00 €
3	2016-2017	POSSs maintenance. Typologies and detailed activities of maintenance: 1. Parks/Greeneries: 228878 m ² , 2. Parking lots: 706 m ² , 3. Squares: 107 m ² , 4. Cemeteries: 8100 m ²	27,267.79 €

Graphical data

Fig.2: POSSs ratio

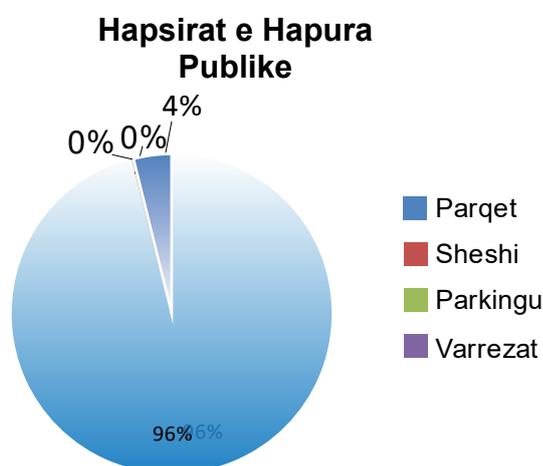
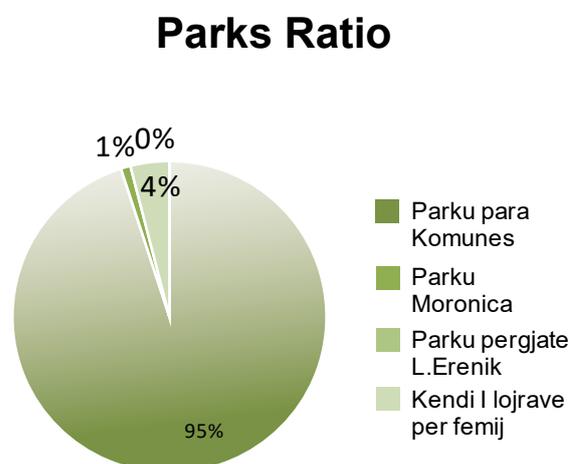


Fig.3: Ratio of parks by areas



Tabular data

Tab. 9: Assessments of maintenance cost for parks and playgrounds

No.	Parks (name or code)	Area in m ²	Assessment (annual) Totali i shpenz. për mirëmbajtje	Cost (annual) Price in €/m ²
1	Park before the municipal building	1500	705.00 €	0.47 €
2	Park "Moronica"	217358	10867.90 €	0.05 €
3	Park along "Erenik" river	9100	5460.00 €	0.60 €
4	Playgrounds for children	920	404.80 €	0.44 €
		228878	174377 €	0.08 €

Tab. 10: Assessments of maintenance cost for square and parking lot

No.	Square and parking lot	Area in m ²	Total maintenance costs	Price in €/m ²
1	Centre	107	150 €	1.40 €
2	Parking lot behind the municipal building	706	585.98 €	0.83 €
		813	735.98 €	0.9 €

Tab. 11: Assessments of maintenance cost for cemeteries

Nr.	Cemeteries (name or code)	Area in m ²	Total maintenance costs	Price in €/m ²
1	New cemeteries	8100	8200.00 €	1.01 €
		8100	8200.00 €	1.01 €

3. VISION AND OBJECTIVES

The vision for POSs maintenance/investment should be based in the municipal policy and municipal developments plan (MDP), if the latter is determined, and the vision should be prepared only for POSs. The vision will be prepared by the working group in consultation with the coordination group and other stakeholders in the workshop foreseen for visioning. Overall objectives and goals which represent the measurable aspirations for quality, and Public Open Spaces, are of special importance.



Fig.4: POSs along the river

The vision statement for the municipality of Junik/Junik from MDP:

“A municipality with efficient administration, quality services in education and health, recreational spaces, planned constructions, sustainable environmental development, care for the natural and cultural heritage, balanced economic development in advanced agriculture, good conditions for investors – businesses and contemporary infrastructure

Vision statement for POSs Maintenance for Municipality of Junik/Junik:

“A municipality that provides Public Open Spaces that are safe, sustainable and attractive for citizens”.

Goals and objectives

Goal 1: Revitalization of existing spaces

Objective: Revitalization of 20.000 m² of existing POSs by 2020.

Goal 2: POSs promotion

Objective: Awareness' raising among the community in maintaining POSs during the medium-term period.



Fig.5: POSs prior to investment



Fig.6: POSs after investment

4. FINANCIAL PLAN

Budget for investments on on-going maintenance and capital investments on POSs should be analysed and planned in order to ensure long-term sustainability of spaces quality.

Financial chapter covers:

- Funding source for investments in maintenance, for the medium-term period, based on the scope of the plan;
- Founding source for investments in maintenance on new POSs based on the list of priority projects.

The Annual maintenance plan is based on current budgets for creating the opportunity of providing maintenance at a satisfactory level of POSs. The starting point of the financial plan is to enable the coverage of maintenance costs of the annual planned maintenance activities. Maintenance Plan 2016-2020 includes all existing public spaces and all maintenance costs for POSs to be built or new investments in spaces as part of the Investment Plan for the plan period. To this end, POSs maintenance costs for the plan period are based on the growth rate of 3% per year, based on costs calculated in 2016.

For the purpose of recognizing POSs maintenance costs, Public Open Spaces in 2015 contain:

- Existing POSs areas contain 237,791 m² ;
- There are 7 Public Open Space;
- Calculated amount of annual costs of maintaining spaces is EUR 20,230.00;
- Annual average amount of maintenance costs is EUR 1.685.00;
- POSs categorization is based on five main categories: parks, green areas, cemeteries, playgrounds and parking lots.

Tab. 12: Summary table of POSs maintenance

Summary table of POSs maintenance					
Number of spaces		7			
Annual maintenance value		20,228.63 Euro			
Monthly average maintenance value		1,685 Euro			
Division of maintenance into categories	Euro	In % Euro	m ²	In % m ²	Users
Parks	17,033 €	84.2 %	227,958	95.86 %	Mixed
Green areas	50 €	0.2 %	107	0.04%	Mixed
Cemeteries	2,430 €	12.0 %	8,100	3.4%	Mixed
Playground	406 €	2.0 %	920	0.4 %	Children
Parking lot	311 €	1.5 %	706	0.3 %	Mixed
Totali	20,230 €	100.0 %	237,791	100.0 %	

POSS maintenance costs -2016	Q1/2016	Q2/2016	Q3/2016	Q4/2016	Total
The park before the municipality building	88	264	264 €	88	704
Park "Moronica"	1,358	4,075	4,075	1,358	10,866
Park along "Erenik" river	683	2,048	2,048	683	5,462
Centre	6	19	19	6	50
Parking lot behind the municipality building	78	78	78	78	312
Cemeteries	-	1,458	486	486	2,430
Playground for children (near "Erenik" river)	51	152	152	51	406
Total	2,264 €	8,094 €	7,122 €	2,750 €	20,230 €
In %	11.2 %	40.0 %	35.2 %	13.6 %	100.0 %
Maintenance cost 2016-2020	2016	2017	2018	2019	2020
Parks	17,033	17,544	18,070	18,612	19,171
Green areas	50	52	53	55	57
Cemeteries	2,430	2,503	2,578	2,655	2,735
Playground	405	417	429	442	456
Parking lot	312	320	330	339	350
Total	20,230 €	20,835 €	21,461 €	22,104 €	22,768 €
Annual growth rate	0.0 %	3.0 %	3.0 %	3.0 %	3.0 %

Required budget

Maintenance costs for the first year of the implementation of the plan 2016 amounts to EUR 20,230.00 for all POSSs categories. The share of POSSs maintenance costs for parks maintenance comprises 84.2% of the total maintenance costs as a result of large area of parks expressed in the area of 227.958 m². Other categories are underrepresented in the total maintenance costs. Maintenance costs are calculated with the current prices for maintenance services, which are currently maintained under the municipal budget.

Tab. 13: Maintenance costs in POSSs for 2016

No.	POSSs maintenance cost - 2016	Total costs in EUR	Cost in % EUR	Area (m ²)	In % m ² S	Users
1	Parks	17,032.90	84.2 %	227,958	95.9 %	Mixed
2	Green areas	50	0.2 %	107	0.04 %	Mixed
3	Cemeteries	2,430	12.0 %	8,100	3.4 %	Mixed
4	Playground	405	2.0 %	920	0.4 %	Children
5	Parking lot	312	1.5 %	706	0.3 %	Mixed
	Total	20,230 €	100.0 %	237,791	100 %	

Public open spaces are based on the frequency of use; they are assessed with a high frequency of use by all categories of the population.

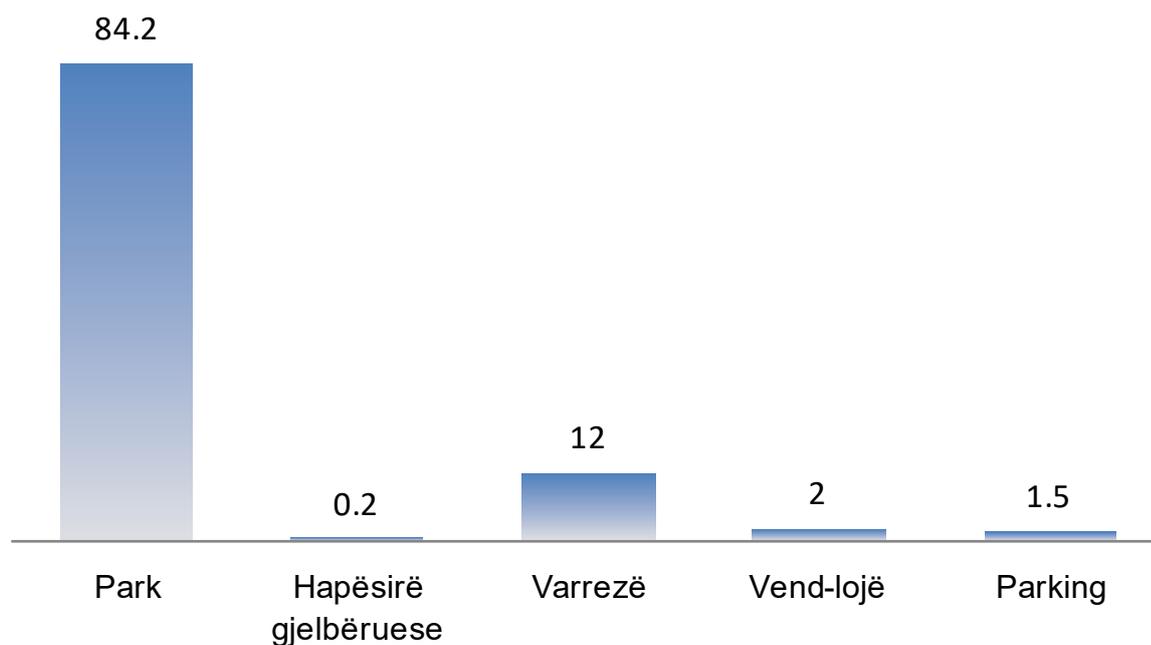


Fig.7: Cost graph

Tab. 14: Detailed maintenance cost

No.	POSS description	Area (m ²)	Price in €/m ²	Total maintenance costs	Category	Frequency of use	Users	Ownership status
1	Park before the municipality's building	1,500	0.47	705	Park	Medium	Mixed	Municipal property
2	Park "Moronica"	217,358	0.05	10,868	Park	Medium	Mixed	Property administered by KPA
3	Park along "Erenik" river	9,100	0.60	5,460	Park	High	Mixed	Public property administered by MESP
4	Centre	107	0.47	50	Green areas	High	Mixed	Municipal property
5	Parking behind the municipality building	706	0.44	312	Parking lot	High	Mixed	Municipal property
6	Cemeteries	8,100	0.30	2,430	Cemetery	Medium	Mixed	Municipal property
7	Playground for children	920	0.44	405	Playground	High	Children	Public property administered by MESP
	Total	237,791		20,230 €				

Cash flow of POSs costs

POSs maintenance has a seasonal character, which results in the distribution of costs across the year, thereby affecting cash flow. Based on of costly features, the range of maintenance activities are committed for the first period of the year (January-June) in the amount of 10,357.00 EUR, which represents 51.2% of total annual POSs costs.

Cash flow is calculated on a monthly basis, taking into account maintenance activities and properties of POSs categories indexed with the average cost per activity. Cash flow is intensive in the second quarter (April-June) and the third quarter (July-September) in the amount of 15,215.00 EUR, which represents 75.2% of total annual maintenance expenses.

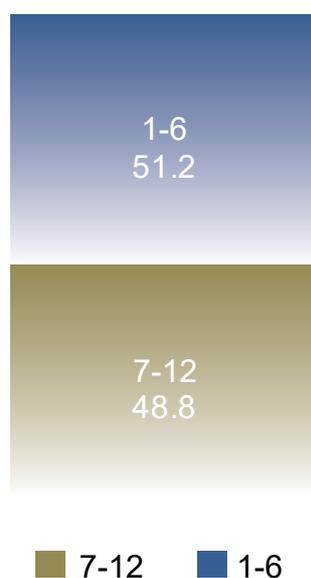


Fig.8: Graph for the cash flow

Tab. 15: Cash flow

Category	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total	In %
Park	-	-	2,129	2,129	2,129	2,129	2,129	2,129	2,129	2,129	-	-	17,033	84.2 %
Green space	-	-	6	6	6	6	6	6	6	6	-	-	50	0.2 %
Cemetery	-	-	-	486	486	486	-	-	486	486	-	-	2,430	12.0 %
Play-ground	-	-	51	51	51	51	51	51	51	51	-	-	405	2.0 %
Parking	26	26	26	26	26	26	26	26	26	26	26	26	311	1.5 %
Total	26	26	2,212	2,698	2,698	2,698	2,212	2,212	2,698	2,698	26	26	20,230	100.0 %
In %	0.1%	0.1%	10.9 %	13.3%	13.3%	13.3%	10.9%	10.9%	13.3 %	13.3 %	0.1%	0.1%	100.0 %	

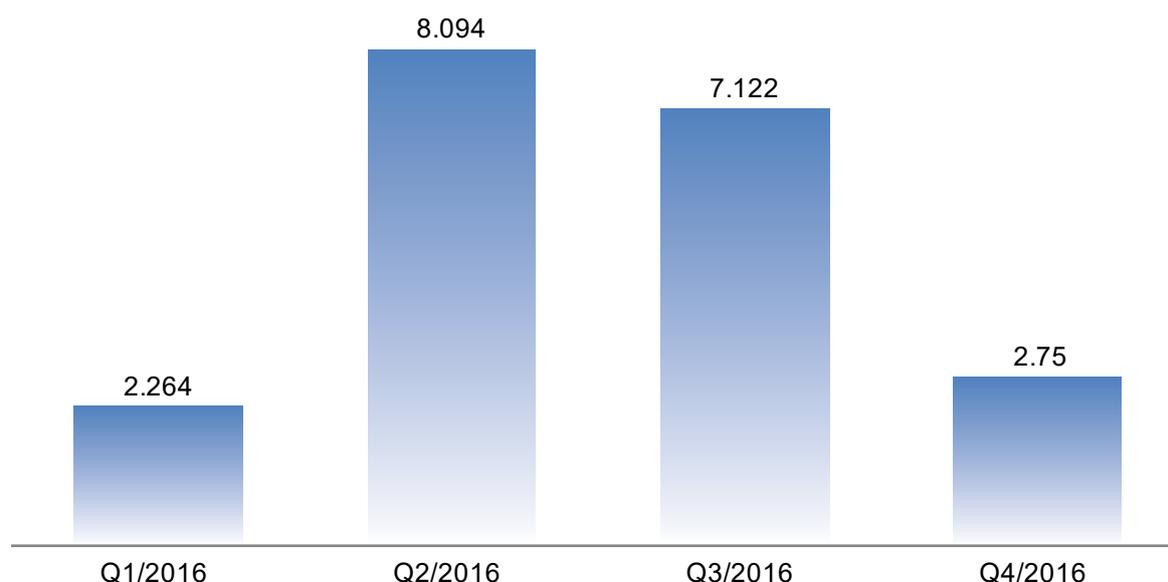


Fig.9: Cash flow according to the quarter period

Tab. 16: Cash flow by POSs category

Category	C1/2016	C2/2016	C3/2016	C4/2016	Total	In %
Park before the Municipality's building	88	264	264	88	705	3.5 %
Moronica park	1,358	4,075	4,075	1,358	10,868	53.7 %
Park along Erenik river	683	2,048	2,048	683	5,460	27.0 %
Center	6	19	19	6	50	0.2 %
Parking lot behind the Municipality's building	78	78	78	78	312	1.5 %
Cemetery	-	1,458	486	486	2,430	12.0 %
Children playground	51	152	152	51	405	2.0 %
Total	2,264	8,094	7,122	2,750	20,230	100.0 %

Estimated maintenance costs for the period 2016-2020

POSs maintenance costs are calculated at an annual increase rate of 3% for 2016 based on the planning period of 2016-2020. The need for quality maintenance and the new spaces included in maintenance costs for the planning period of 2016-2020 require planning for increased maintenance costs at a reasonable moderate cost increase rate of 3%.

Tab. 17: Growth rate by budget

No.	POSs Description	2016	2017	2018	2019	2020
1	Park	17,033	17,544	18,070	18,612	19,171
2	Green space	50	52	53	55	57
3	Cemetery	2,430	2,503	2,578	2,655	2,735
4	Playground	405	417	429	442	456
5	Parking space	312	320	330	339	350
	Total	20,230	20,835	21,461	22,104	22,768
	Annual increase rate in %		3%	3%	3%	3%

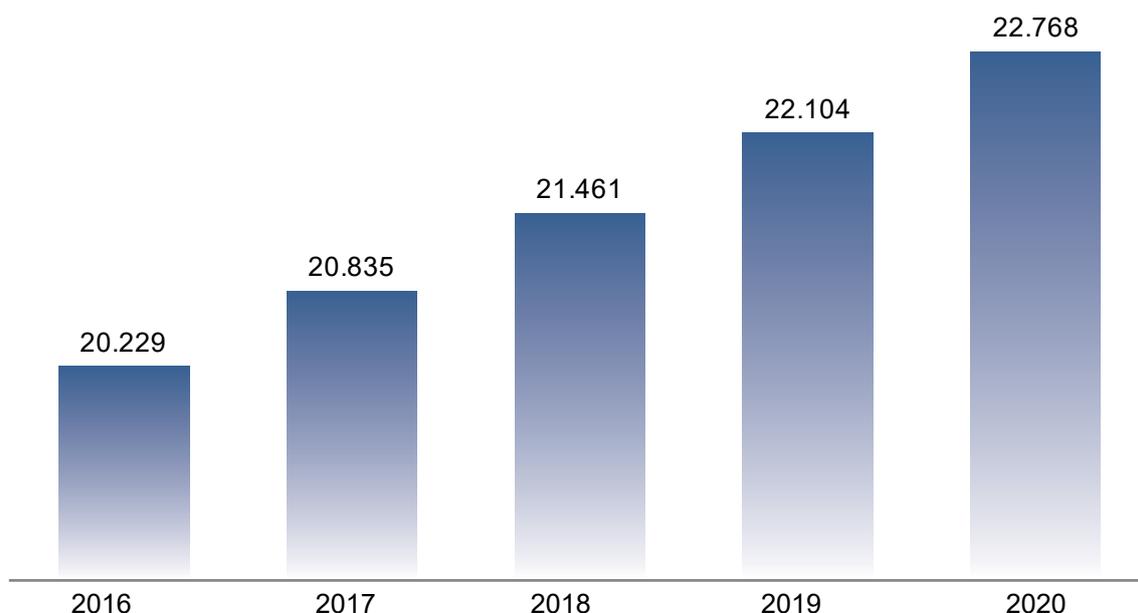


Fig.10: Graph for budget growth by year

5. PUBLIC AWARENESS

Community involvement in POSs management and maintenance is of paramount importance. It serves as a means of ensuring public support and as an incentive for raising issues at the level of local policy agendas.

In this context, relevant directories of municipal institutions, in collaboration with the community and environmental protection organizations, plan the organization of various cultural events on certain days, such as Spring Day, Earth Day, etc., which aim to remind basic knowledge and raise awareness among the public about the environment where citizens spend their valuable time.

The municipal strategy may be implemented through different public activities, such as:

- Environmental awareness rising through education;
- Joint actions with the civil society.

Municipal Strategy on community-based activities

Environmental awareness raising aims to provide different social groups and individuals with basic knowledge about the environment and its importance. Improved environmental maintenance requires continuous environmental awareness rising across all education levels, starting from primary school. The strategy of the Municipality of Junik/Junik is based on three pillars:

1. Environmental awareness rising through education

The Directory of Public Services in cooperation with the Directory of Education will organize lectures on a periodical basis, including:

- a. Lectures/presentations for primary school students in order to provide them with basic knowledge regarding environmental issues and problems, focusing on the provision of information on POSs in the Municipality of Junik/Junik and their maintenance.
- b. Lectures/presentations for high school students in order to enable them understand environmental problems and develop skills for handling environmental problems.

2. Awareness raising through media campaigns

Media can play a pivotal role in terms of awareness raising about the environment through environment-related shows, interviews with relevant stakeholders, presentations, coverage of maintenance activities, etc.

Organized POSs maintenance activities should be preceded by a media campaign inviting citizens to contribute to POSs maintenance, focusing on cleaning and horticulture activities. The Directory of Public Services is responsible, through the Information Office, for the organization of media campaigns.

3. Awareness raising through campaigns

POSs maintenance activities should involve all stakeholders who may contribute to environmental maintenance. Non-governmental organizations focusing on environmental protection are important in terms of community information and involvement in maintenance activities. The willingness of NGOs to get involved and allocation of activities will be addressed at the meetings organized by the Directory of Public Services. NGOs should play an active role in monitoring the Municipality, namely the relevant municipal department for different activities, in terms of POSs maintenance effectiveness and quality.

Local leaders and representatives will be invited to organize POSs maintenance actions in their respective sites, whereas the Directories will support such events.

Activities

The beginning of spring marks the intensification of maintenance activities such as cleaning and horticulture activities. Spring activities focus on the following::

- Clearing and adjusting green spaces;
- Planting of samplings.

Encouragement of “Best maintained locality”

Monitoring and presenting adequate awards for:

- The best maintained locality;
- The best maintained partner.
- The best maintained neighborhood;

6. MONITORING AND EVALUATION

Establishment of a monitoring system with all POSs strategic maintenance levels and definition of adequate indicators and POSs measurement and evaluation methods is of great importance. It is of vital interest to accurately monitor the POSs situation, conditions and potential changes, as well as to evaluate maintenance management and performance. Monitoring activities include the following:

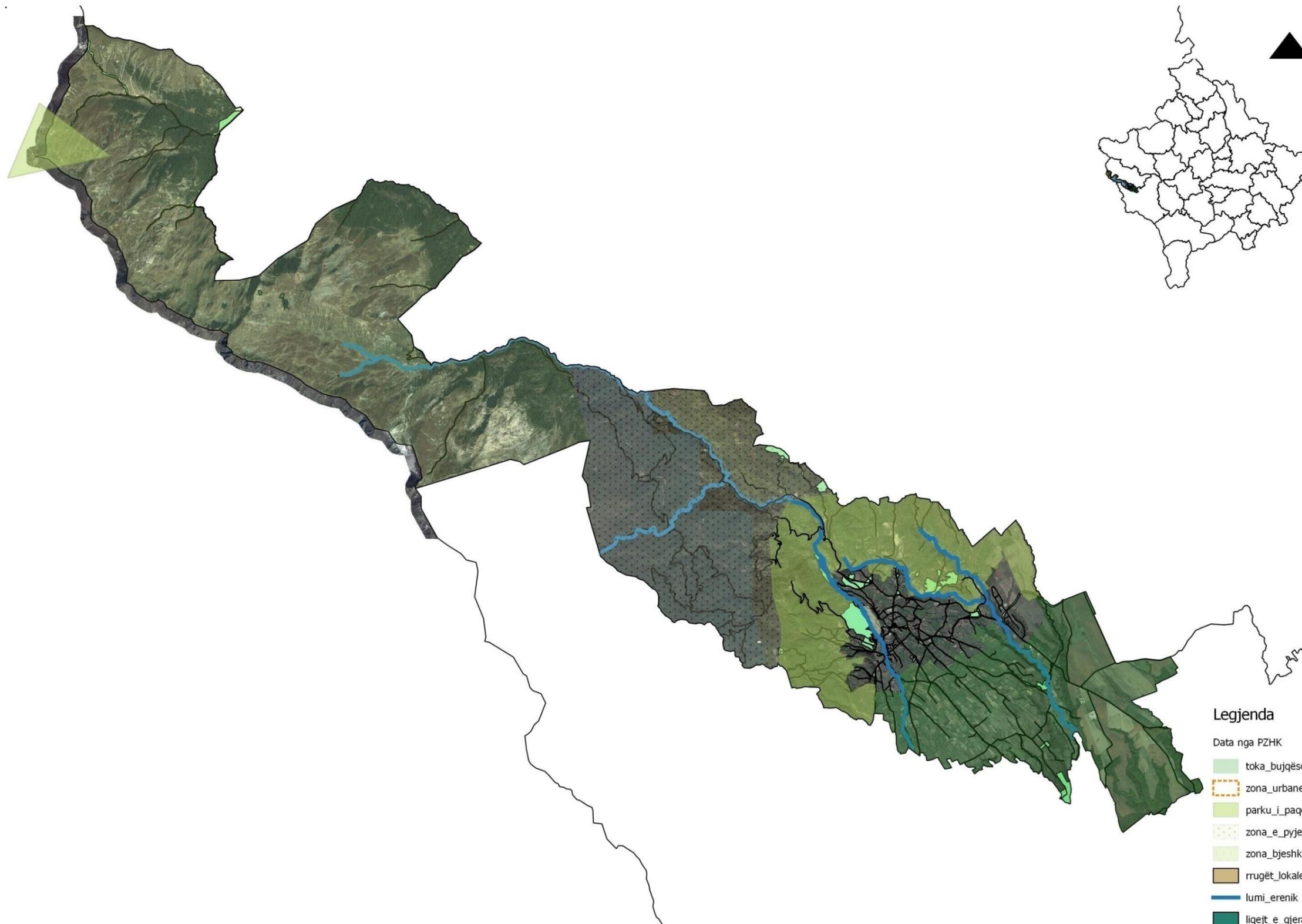
- Definition of plan implementation aspects;
- Evaluation of plan implementation progress;
- Findings, analysis and systematization;
- Identification of causes and consequences;
- Identification and documentation of omissions in the previous plan;
- Preparation of periodical and final reports;
- Visits and inspections.

POSMP supplementation and revision

Plan supplementation refers to minor changes in the plan, which may be made after the first project cycle (first year of implementation). **Plan revision** refers to major and substantial changes in the plan as a result of essential changes of goals and objectives. Revision is an interactive process and consists of the same steps as those applied during POSs maintenance plan development.

Annexes

- Annex 1: Thematic maps;
- Annex 2: POS s inventory plans;
- Annex 3: POSs maintenance plans – tables;
- Annex 4: Technical specifications/standards for POSs maintenance activities;
- Annex 5: Monitoring form.



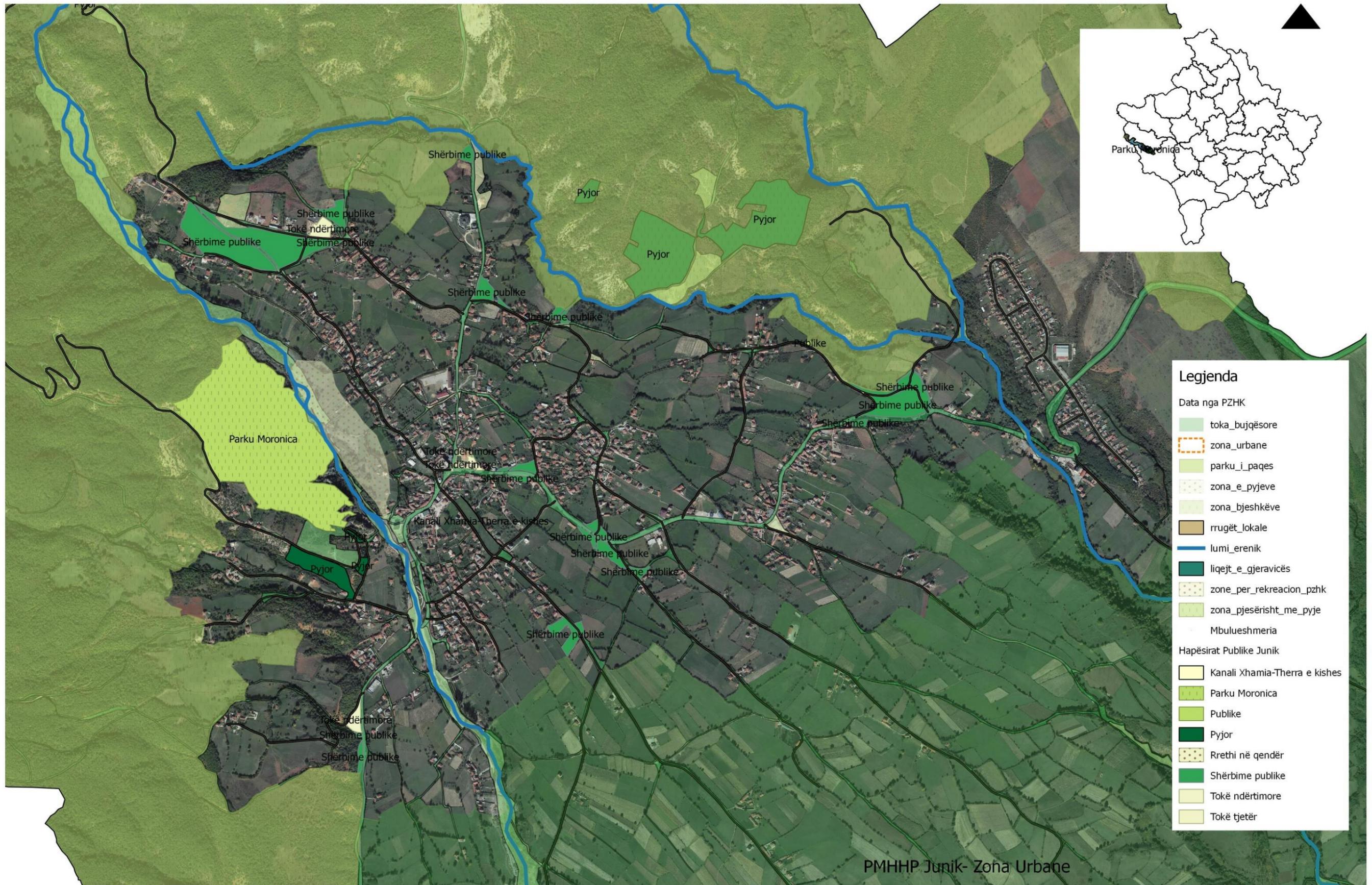
PMHHP Junik- Pozita Gjeografike



Legjenda

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- Hapësirat Publike Junik



Legjenda

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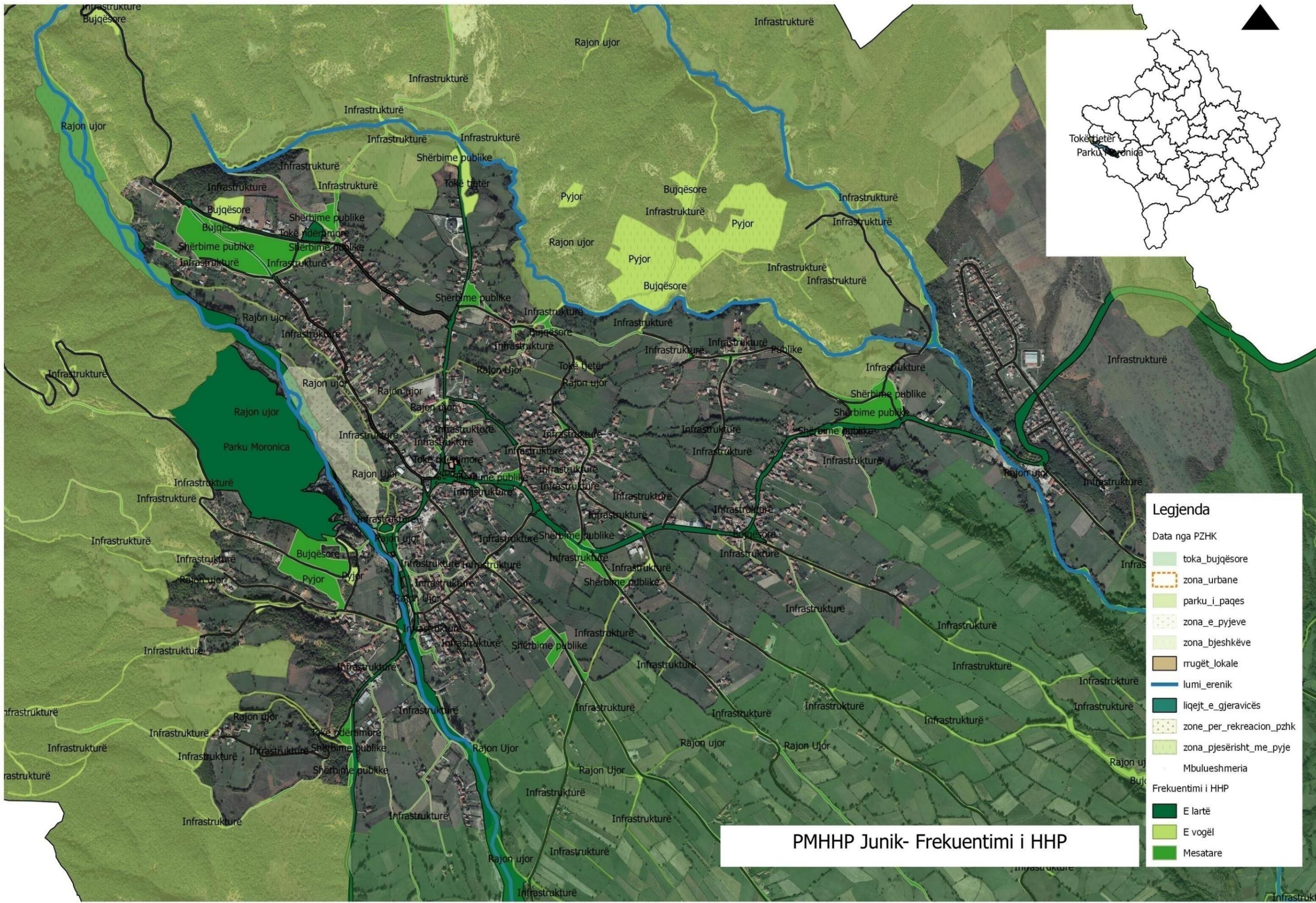
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Hapësirat Publike Junik

- Kanali Xhamia-Therra e kishes
- Parku Moronica
- Publike
- Pyjor
- Rrethi në qendër
- Shërbime publike
- Tokë ndërtimore
- Tokë tjetër

PMHHP Junik- Zona Urbane

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Legjenda

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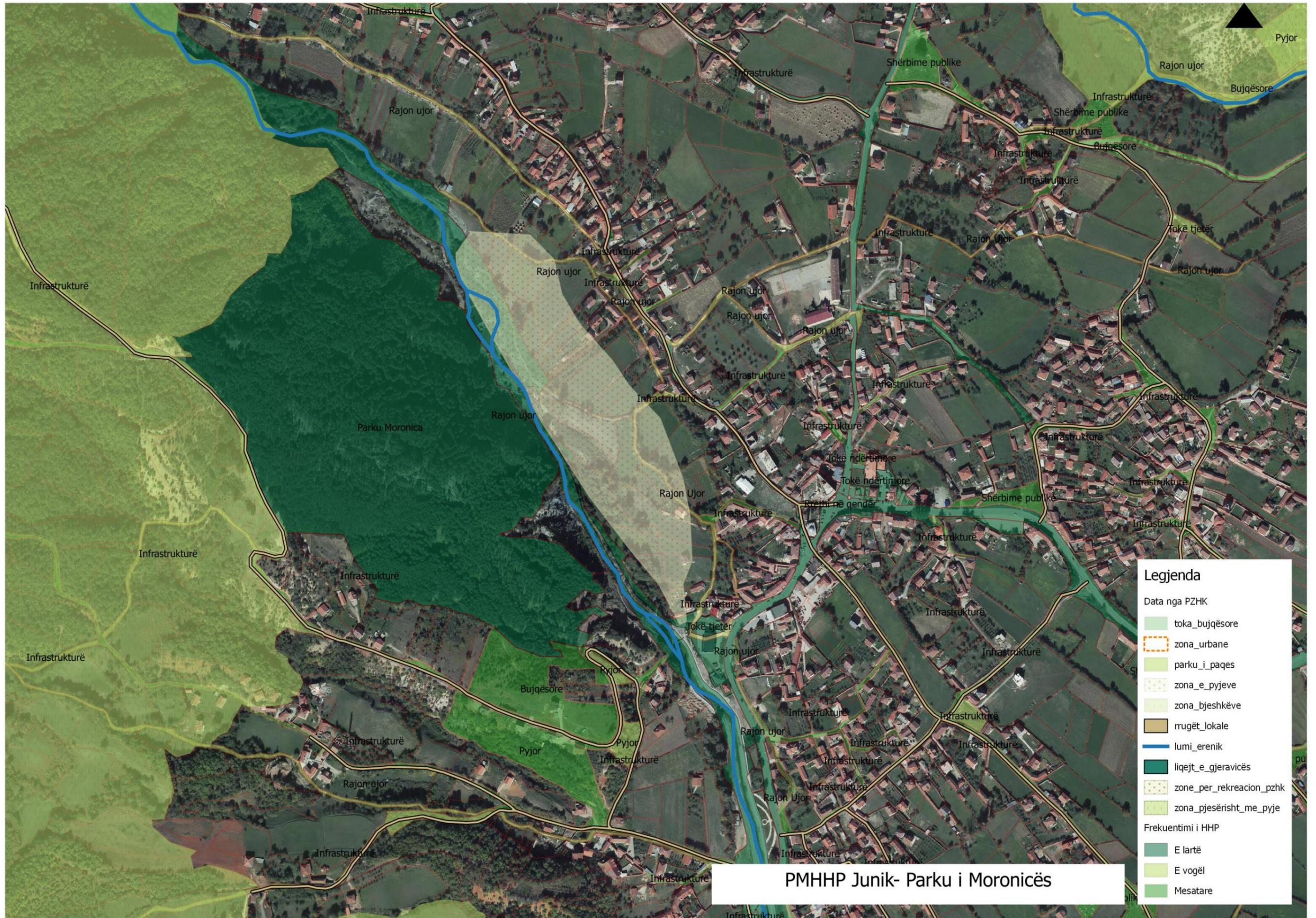
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- zona_pjesërisht_me_pyje
- Mbulueshmeria

Frekuentimi i HHP

- E lartë
- E vogël
- Mesatare

PMHHP Junik- Frekuentimi i HHP





PMHHP Junik- Parku i Moronicës

Legjenda

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Frekuentimi i HHP

- E lartë
- E vogël
- Mesatare



PMHHP Junik- HHP përgjatë lumit "Erenik"

Legjenda

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- rrugët_lokale
- lumi_erenik
- liqejt_e_gjeravicës
- zone_per_rekreacion_pzhk
- zona_pjesërisht_me_pyje

Frekuentimi i HHP

- E lartë
- E vogël
- Mesatare

Annex 2: Inventory – Maintenance plans for each POSs – In table format

Project name	Moronica Park
Category	Green Space
Total maintenance value	11,746.43

ID	Name of POSs	Code	Code description	Activity description	Area	nm	Price nm	Total price (annual)	No. of activities (annual)	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Location	Category	File
1	Moronica Park	AP	Cleaning Activities	Waste collection and disposal. Pursuant to Article 3.4 of Technical specifications	54,340	m²	€ 0.04	4,347.18	2			1						1				Moronica Park	Park	Park_1
2	Moronica Park	AP	Cleaning Activities	Cleaning of drainage channels. At least once a week	50	m²	€ 0.04	4.00	2			1						1				Moronica Park	Park	Park_2
3	Moronica Park	H	Horticulture activities	Cleaning graffiti	20	m²	€ 0.04	1.60	2			1						1				Moronica Park	Park	Park_3
4	Moronica Park	AP	Cleaning Activities	Maintenance of water springs. Pursuant to 1.14 of tech. specific.	2	pcs	€ 5.00	20.00	2			1						1				Moronica Park	Park	Park_4
5	Moronica Park	AP	Cleaning Activities	Cleaning of trails	1,220	m²	€ 0.04	97.60	2			1						1				Moronica Park	Park	Park_5
6	Moronica Park	AP	Cleaning Activities	Grass mowing. Pursuant to Article 1.1 of tech. specifications	300	m²	€ 0.04	132.00	11				1	2	2	2	2	2				Moronica Park	Park	Park_6
7	Moronica Park	AP	Cleaning Activities	Planting low vegetation-grass. Pursuant to Article 1.1 of technical specifications	300	m²	€ 0.20	60.00	1			1										Moronica Park	Park	Park_7
8	Moronica Park	AP	Cleaning Activities	Planting low vegetation/flowers	30	m²	€ 0.20	6.00	1			1										Moronica Park	Park	Park_8
9	Moronica Park	H	Horticulture activities	Planting medium vegetation. Planting of samplings	10	pcs	€ 10.00	100.00	1			1										Moronica Park	Park	Park_9
10	Moronica Park	H	Horticulture activities	Maintenance of low vegetation. Pursuant to Article 1.12 of technical specifications	30	m²	€ 0.05	7.50	5			1		1	1	1	1					Moronica Park	Park	Park_10
11	Moronica Park	H	Horticulture activities	Maintenance of medium vegetation. Pruning of samplings	10	pcs	€ 1.00	70.00	7			1	1	1	1	1	1	1				Moronica Park	Park	Park_11
12	Moronica Park	H	Horticulture activities	Maintenance of high vegetation / pruning of trees. Pursuant to Article 3.5 of technical specifications	4,347	pcs	€ 1.00	4,347.18	1			1										Moronica Park	Park	Park_12
13	Moronica Park	H	Horticulture activities	Disinfection Pursuant to 1.6 of technical specifications	217,358	m²	€ 0.01	2,173.58	1						1							Moronica Park	Park	Park_13
14	Moronica Park	H	Horticulture activities	Maintenance of urban furniture / benches. Pursuant to Article 1.10 of technical specifications	14	pcs	€ 2.00	56.00	2			1						1				Moronica Park	Park	Park_14
15	Moronica Park	H	Horticulture activities	Maintenance of urban furniture / metal bins. Pursuant to Article 1.10 of technical specifications	7	pcs	€ 0.20	2.80	2			1						1				Moronica Park	Park	Park_15
16	Moronica Park	H	Horticulture activities	Maintenance of wooden pedestrian bridges. Pursuant to Article 1.10 of technical specifications	4	pcs	€ 5.00	40.00	2			1						1				Moronica Park	Park	Park_16
17	Moronica Park	AN	Constructed site	Maintenance of gravel trails. Maintenance of of trails with natural rocks and gravel to create a levelled surface for walking. NOTE: joints should be filled with reddish gravel.	1,200	m²	€ 0.10	240.00	2			1						1				Moronica Park	Park	Park_17
18	Moronica Park	AN	Constructed site	Maintenance of children's playground. Pursuant to Article 1.10 of technical specifications	1	pcs	€ 10.00	30.00	3			1			1			1				Moronica Park	Park	Park_18
19	Moronica Park	AN	Constructed site	Maintenance of lighting. Pursuant to Article 1.8 of tech. spec.	11	pcs	€ 0.50	11.00	2			1						1				Moronica Park	Park	Park_19

Project name	Riverbed and park along Erenik river
Category	Greenery
Total maintenance value	5,474.40 EUR

ID	Name of POSs	Code	Code description	Activity description	Area	nm	Price nm	Total price (annual)	No. of activities (annual)	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Location	Category	File
1	Riverbed and park along Erenik river	AP	Cleaning activities	Waste collection and disposal. Pursuant to Article 3.4 of the technical specification.	14,450	m ²	0.04	1,156.00	2	0	0	1	0	0	0	0	0	1	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
2	Riverbed and park along Erenik river	AP	Cleaning activities	Cleaning graffiti	500	m ²	0.04	40.00	2	0	0	1	0	0	0	0	0	0	1	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
3	Riverbed and park along Erenik river	H	Horticulture activities	Grass mowing. Pursuant to Article 1.1 of technical specifications	2,000	m ²	0.04	880.00	11	0	0	0	1	2	2	2	2	2	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
4	Riverbed and park along Erenik river	H	Horticulture activities	Planting of low vegetation/flowers	300	m ²	0.2	60.00	1	0	0	1	0	0	0	0	0	0	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
5	Riverbed and park along Erenik river	H	Horticulture activities	Planting of medium vegetation/samplings	60	pcs	10	600.00	1	0	0	1	0	0	0	0	0	0	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
6	Riverbed and park along Erenik river	H	Horticulture activities	Planting of high vegetation/young trees	15	pcs	10	150.00	1	0	0	1	0	0	0	0	0	0	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
7	Riverbed and park along Erenik river	H	Horticulture activities	Maintenance of low vegetation. Pursuant to Article 1.12 of technical specifications.	300	m ²	0.05	75.00	5	0	0	1	0	1	1	1	1	0	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
8	Riverbed and park along Erenik river	H	Horticulture activities	Maintenance of medium vegetation. Pruning of samplings	60	pcs	1	420.00	7	0	0	1	1	1	1	1	1	1	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
9	Riverbed and park along Erenik river	H	Horticulture activities	Maintenance of high vegetation. Pruning of trees. Pursuant to Article 3.5 of technical specifications	30	pcs	1	60.00	2	0	0	1	0	0	0	0	0	1	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
10	Riverbed and park along Erenik river	H	Horticulture activities	Disinfection. Pursuant to Article 1.6 of technical specifications	2,000	m ²	0.01	20.00	1	0	0	0	0	0	1	0	0	0	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
11	Riverbed and park along Erenik river	AN	Constructed site	Maintenance of urban furniture/benches Pursuant to Article 1.10 of technical	46	pcs	0.2	18.40	2	0	0	1	0	0	0	0	0	1	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
12	Riverbed and park along Erenik river	AN	Constructed site	Maintenance of urban furniture/ wooden bins. Pursuant to Article 1.10 of technical specifications.	40	pcs	0.2	16.00	2	0	0	1	0	0	0	0	0	1	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
13	Riverbed and park along Erenik river	AN	A Constructed site	Maintenance of cube trails. Pursuant to Article 1.10 of technical specifications.	4,400	m ²	0.06	528.00	2	0	0	1	0	0	0	0	0	1	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
14	Riverbed and park along Erenik river	AN	Constructed site	Maintenance of the children's playground. Pursuant to Article 1.10 of technical specifications.	1	pcs	50	100.00	2	0	0	1	0	0	0	0	0	1	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
15	Riverbed and park along Erenik river	AN	Constructed site	Maintenance of lighting. Pursuant to Article 1.8	53	pcs	0.5	53.00	2	0	0	1	0	0	0	0	0	1	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
16	Riverbed and park along Erenik river	AN	Constructed site	Maintenance of ping pong boards. Pursuant to Article 1.10 of technical specifications.	2	pcs	10	40.00	2	0	0	1	0	0	0	0	0	1	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
17	Riverbed and park along Erenik river	AN	Constructed site	Maintenance of chess tables and benches. Pursuant to Article 1.10 of technical specifications.	2	pcs	10	40.00	2	0	0	1	0	0	0	0	0	1	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
18	Riverbed and park along Erenik river	AN	Constructed site	Maintenance of metal bridges. Pursuant to Article 1.10 of technical specifications.	2	pcs	15	60.00	2	0	0	1	0	0	0	0	0	1	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2
19	Riverbed and park along Erenik river	Rr	Riverbed	Maintenance of the riverbed. This position includes weeds removal and uprooting and their disposal to the site determined by the employer; and riverbed cleaning from solid waste and inflowing rocks and sand. The width of the riverbed is 12m, whereas the height of escarpments is 2.5m.	19,300	m ²	0.02	1,158.00	3	0	0	0	0	1	0	1	0	1	0	0	0	Riverbed and park along Erenik river Erenik	Park	Park_2

Project name	Roundabout at the city center
Category	Greenery
Total maintenance value	150.70 EUR

ID	Name of POSs	Code	Code description	Activity description	Area	nm	Price nm	Total price (annual)	No. of activities (annual)	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Location	Category	File
1	Center roundabout	AP	Cleaning activities	Cleaning graffiti	10	m²	0.04	0.80	2	-	-	1.00	-	-	-	-	-	-	1.00	-	-	Center roundabout	Shesh	Shesh_1
2	Center roundabout	H	Horticulture activities	Grass mowing. Pursuant to Article 1.1 of technical specifications	116.97	m²	0.02	25.73	11	-	-	-	1.00	2.00	2.00	2.00	2.00	2.00	-	-	-	Center roundabout	Shesh	Shesh_2
3	Center roundabout	H	Horticulture activities	Planting low vegetation/flowers	40	m²	0.2	8.00	1	-	-	1.00	-	-	-	-	-	-	-	-	-	Center roundabout	Shesh	Shesh_3
4	Center roundabout	H	Horticulture activities	Maintenance of low vegetation. Pursuant to Article 1.12 of technical specifications	40	m²	0.05	10.00	5	-	-	1.00	-	1.00	1.00	1.00	1.00	-	-	-	-	Center roundabout	Shesh	Shesh_4
5	Center roundabout	H	Horticulture activities	Maintenance of medium vegetation. Pruning of samplings	15	m²	1	105.00	7	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	Center roundabout	Shesh	Shesh_5
6	Center roundabout	H	Horticulture activities	Disinfection. Pursuant to Article 1.6 of technical specifications	116.97	pcs	0.01	1.17	1	-	-	-	-	-	1.00	-	-	-	-	-	-	Center roundabout	Shesh	Shesh_6

Project name	Children's playground
Category	Greenery
Total maintenance value	401.20 EUR

401.20 34.00

ID	Name of POSs	Code	Code description	Activity description	Area	nm	Price nm	Total price (annual)	No. of activities (annual)	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Location	Category	File
1	Children's playground	AP	Cleaning activities	Waste collection and disposal. Pursuant to 3.4 of technical specifications	920	m²	0.04	73.60	2	-	-	1.00	-	-	-	-	-	1.00	-	-	-	Children's playground	Park	Park_4
2	Children's playground	AP	Cleaning activities	Maintenance of water springs. Pursuant to Article 1.14 of technical specifications	1	m²	5	10.00	2	-	-	-	1.00	-	-	-	-	1.00	-	-	-	Children's playground	Park	Park_4
3	Children's playground	AP	Cleaning activities	Cleaning graffiti	20	m²	0.04	1.60	2	-	-	1.00	-	-	-	-	-	-	1.00	-	-	Children's playground	Park	Park_4
4	Children's playground	H	Horticulture activities	Grass mowing. Pursuant to Article 1.1 of technical specifications	200	m²	0.02	36.00	9	-	-	-	1.00	2.00	2.00	2.00	2.00	-	-	-	-	Children's playground	Park	Park_4
5	Children's playground	H	Horticulture activities	Planting low vegetation/flowers	20	m²	0.2	4.00	1	-	-	1.00	-	-	-	-	-	-	-	-	-	Children's playground	Park	Park_4
6	Children's playground	H	Horticulture activities	Maintenance of low vegetation. Pursuant to Article 1.12 of technical specifications	5	pcs	10	50.00	1	-	-	1.00	-	-	-	-	-	-	-	-	-	Children's playground	Park	Park_4
7	Children's playground	H	Horticulture activities	Maintenance of medium vegetation. Pruning of samplings	20	m²	0.05	5.00	5	-	-	1.00	-	1.00	1.00	1.00	1.00	-	-	-	-	Children's playground	Park	Park_4
8	Children's playground	H	Horticulture activities	Maintenance of high vegetation/ pruning of trees. Pursuant to Article 3.5 of technical specifications	5	pcs	1	35.00	7	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	Children's playground	Park	Park_4
9	Children's playground	H	Horticulture activities	Disinfection. Pursuant to Article 1.6 of technical specifications	600	m²	0.01	6.00	1	-	-	-	-	-	1.00	-	-	-	-	-	-	Children's playground	Park	Park_4
10	Children's playground	AN	Constructed site	Maintenance of the football field. Pursuant to Article 1.10 of technical specifications	1	pcs	40	80.00	2	-	-	-	1.00	-	-	1.00	-	-	-	-	-	Children's playground	Park	Park_4
11	Children's playground	AN	Constructed site	Maintenance of children's playground	1	pcs	50	100.00	2	-	-	1.00	-	-	-	-	1.00	-	-	-	-	Children's playground	Park	Park_4

Project name	Municipal Assembly yard
Category	Greenery
Total maintenance value	709.78

709.78 34.00

ID	Name of POSs	Code	Code description	Activity description	Area	nm	Price nm	Total price (annual)	No. of activities (annual)	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	Location	Category	File
1	Municipal Assembly yard	AP	Cleaning activities	Cleaning graffiti	20.00	m²	0.04	1.60	2	-	-	1.00	-	-	-	-	-	1.00	-	-	Municipal Assembly yard	Park	Park_04	
2	Municipal Assembly yard	H	Horticulture activities	Grass mowing. Pursuant to Article 1.1 of technical specifications	1,047.00	m²	0.02	188.46	9	-	-	-	1.00	2.00	2.00	2.00	2.00	-	-	-	-	Municipal Assembly yard	Park	Park_05
3	Municipal Assembly yard	H	Horticulture activities	Planting low vegetation/flowers	30.00	m²	0.2	6.00	1	-	-	1.00	-	-	-	-	-	-	-	-	-	Municipal Assembly yard	Park	Park_06
4	Municipal Assembly yard	H	Horticulture activities	Maintenance of low vegetation. Pursuant to Article 1.12 of technical specifications	30.00	m²	0.05	7.50	5	-	-	1.00	-	1.00	1.00	1.00	1.00	-	-	-	-	Municipal Assembly yard	Park	Park_07
5	Municipal Assembly yard	H	Horticulture activities	Maintenance of medium vegetation. Pruning of samplings	22.00	pcs	1	154.00	7	-	-	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-	-	-	Municipal Assembly yard	Park	Park_08
6	Municipal Assembly yard	H	Horticulture activities	Maintenance of high vegetation/ Tree pruning. Pursuant to Article 3.5 of technical specifications	16.00	pcs	1	32.00	2	-	-	1.00	-	-	-	-	-	1.00	-	-	-	Municipal Assembly yard	Park	Park_09
7	Municipal Assembly yard	H	Horticulture activities	Disinfestations. Pursuant to Article 1.6 of technical specifications	1,047.00	m²	0.01	20.94	2	-	-	1.00	-	-	1.00	-	-	-	-	-	-	Municipal Assembly yard	Park	Park_10
8	Municipal Assembly yard	AN	Constructed site	Maintenance of urban furniture-benches. Pursuant to Article 1.10 of technical specifications	10.00	pcs	0.2	4.00	2	-	-	1.00	-	-	-	-	-	1.00	-	-	-	Municipal Assembly yard	Park	Park_11
9	Municipal Assembly yard	AN	Constructed site	Maintenance of cobblestones trails. Pursuant to Article 1.10 of technical specifications	1,044.00	m²	0.06	125.28	2	-	-	1.00	-	-	-	-	-	1.00	-	-	-	Municipal Assembly yard	Park	Park_12
10	Municipal Assembly yard	AN	Constructed site	Maintenance of lighting. Pursuant to Article 1.8 of technical specifications	17.00	pcs	5	170.00	2	-	-	1.00	-	-	-	-	-	1.00	-	-	-	Municipal Assembly yard	Park	Park_13

Annex 4: Typical technical specifications for POSs maintenance

Investor: Municipality of Junik/Junik

Project: Public Open Spaces Maintenance

The development of a comprehensive system that would support the municipal departments responsible for POSs maintenance has been considered as a pressing need. In order to support the municipality in establishing a standard approach at local level, two typical models/levels of maintenance have been proposed for implementation. Other models and elements can be further added to ensure that the maintenance program serves to guide the development of the POSs maintenance budget.

The difference between these two so-called maintenance models/levels lies in their approach towards POSs maintenance, in maintenance intensity and in the frequency of activities. Each of the described options can respond more or less accurately to different POSs. Maintenance unit prices may differ across locations or models due to engaged labor force, market price of materials, project level, duration, location humidity, POSs use intensity, etc.

It is recommended setting standard maintenance values with the aim of their unification across recurring cycles of the plan. The referred standard specifications in the future may serve as measurement criteria for POSs maintenance monitoring and evaluation.

No.	Description of maintenance activities
1.	Model I: Maintenance applied to high quality and diverse landscapes, in reference to high traffic urban areas such as public squares, city centers, governmental areas or highly frequented parks.
1.1.	Grass areas – Grass height by type/variety. Mowing at least every five days or more frequently (every three days). Airing as necessary, however not less than twice a year. Replanting as required. Control of weeds to ensure that they are not present in more than 5% of the area.
1.2.	Fertilization – based on optimal requirements for a certain type and also to provide adequate nutrition throughout the year. The percentage of nitrogen, phosphorus and potassium should be in accordance with recommendations for respective services. Trees, shrubs and flowers should be fertilized as needed for optimal growth.
1.3.	Irrigation - automatic or manual spraying may be adequate. The frequency of application as needed, depending on rainfall, temperature and conditions.
1.4.	Waste collection – At least once a day, 7 days a week. On a more frequent basis in highly frequented spaces. Collection points and containers should be sufficient to receive waste without evident spills.
1.5.	Pruning - The frequency is determined by the type and variety of trees and shrubs, project requirements (framed or natural). Pruning in dormant vegetation periods.

1.6.	Pest and disease control - could be conducted in the following forms: 1) prevention; according to a predetermined program. 2) Correction; using chemical or mechanical means to eliminate encountered problems. 3) Application of no measures if there are no concrete damages to trees or green spaces or if different insects do not cause significant irritation. It is recommended that problems be prevented, or detected and avoided at an early stage.
1.7.	Snow removal - should commence immediately after snow is accumulated to a thickness of 5cm. Snow should not cover roads, paths and vehicle parking spaces for longer than until lunch of the day following the snowfall. Application of salt and sand is considered appropriate to reduce the risk of injuries from slipping.
1.8.	Lighting - Maintenance should ensure accomplishment of the project goal. Damaged systems should be repaired as soon as noticed. Bulbs should be replaced on the first working day after the defect is reported.
1.9.	Surfaces - should be swept, cleaned and washed so that the accumulation of sand, waste, debris and/or leaves does not create the impression of filth or unsafe environment. Cleaning and painting stains on existing structures should be applied whenever there are damaged surfaces by the weather or because of use. Wood surfaces should be painted at least once (maybe twice) a year. Stains from paved surfaces should be removed/ cleaned or painted within five days from the moment of identification.
1.10.	Repairs - Repairs of all the components should be conducted as soon as replacement parts and workers are available. When repairs are critical and may present obstacles to users, they may be postponed to a suitable period.
1.11.	Inspection – Inspections of spaces by the competent person should be carried out on a daily basis.
1.12.	Flowers/flowerbeds - Care in terms of irrigation, fertilization, weed and disease control is necessary at least once a week. Fresh flowers and no weeds should be the desirable standard.
1.13.	Covered recreational spaces – they are not always part of projects but where they exist, they need special care and daily cleaning, especially on days of higher frequentation.
1.14	Special objects - objects like fountains, drinking water springs, sculptures, artwork, flag poles, control barriers, etc. may be covered by integration projects and the same may require maintenance, which may be significant for first class spaces.
2	Model II:
	Moderate maintenance level related to moderate or low development locations, with a moderate or low frequentation, with limited maintenance budget capacities
2.1.	Grass areas – Grass height by type/variety. Mowing at least every 10 days. Airing not applied, unless required due to poor quality of the area or due to fertilization. Replanting only when large areas are bare without grass. Control measures against weeds, in cases when 50% of the small areas are covered by it, or when over 15% of the overall area is covered by weed and are of poor quality.
2.2.	Fertilization – Carried out only when the grass does no grow properly. Infrequent fertilization, once a year. The suggested norm is half the quantity estimated for open spaces.

2.3.	Irrigation – Depending on the prevailing climate. Spaces rely on atmospheric precipitation and complementing irrigation during dry periods. When necessary, the frequency norm would be one to two times (sometimes up to three times) a week
2.4.	Waste collection – At least two to three times a week. Higher use frequency may require more frequent maintenance during the hot weather season.
2.5.	Pruning – Whenever considered necessary for health reasons or esthetic effects. For most trees and bushes not more than once every two or three years.
2.6.	Pest and disease control – Only in case of an epidemics or upon serious complaints. Control measures may be applied when the existence of trees is threatened or the comfort of users is in question.
2.7.	Snow removal – pursuant to requirements of local laws, but in general should be done on the day following the snowfall. Some surfaces or trails may not be cleaned at all
2.8.	Lighting – Replacement of bulbs when the defect/burning is noticed or reported.
2.9.	Surfaces – Sweeping on request. Repair or replacement depending on available budget.
2.10.	Repairs – Whenever required due to safety or functionality purposes.
2.11.	Inspection – Once weekly.
2.12.	Flowers / flower beds – Maintenance of only multiannual plants.
2.13.	Cover recreational areas – When they exist, maintenance is done at least twice a week, occasionally more often.
2.14	Special components – Minimal maintenance, considering their function and the safety of users.

Në Junik

Kryesuesi i Kuvendit Komunal

Me datë 30.06.2016

Faik Tofaj_____



REPUBLIKA E KOSOVËS

REPUBLIC OF KOSOVA - REPUBLIKA KOSOVA

KOMUNA E JUNIKUT

MUNICIPALITY OF JUNIK - OPŠTINA JUNIK



Republika e Kosovës;
Kuvendi i Komunës së Junikut;
Numër: 02/94;
Datë: 30.06.2016 .

№	Emri	Data
2016-5063	1	01-06-2016

Në bazë të nenit 12 paragrafi 12.1 të Ligjit për Vetëqeverisjen Lokale (Ligji Nr. 03/L-040), GZRK numër 28/2008); nenit 22 paragrafi 22.1 të Statutit të Komunës së Junikut dhe nenit 16 paragrafi 11. të Rregullores së Punës së Kuvendit të Komunës së Junikut , Kuvendi i Komunës së Junikut në mbledhjen e tij të rregullt të mbajtur më 30.06.2016 nxjerrë:

VENDIM

për miratimin e

Planit për mirëmbajtje dhe planit investiv për hapësira të hapura publike

- I. Me këtë vendim miratohet Plani për mirëmbajtje dhe plani investiv për hapësira të hapura publike në komunën e Junikut /në tekstin e mëtejme Plani/.
- II. Dokumenti nga pika I. e këtij vendimi është pjesë përbërëse e këtij vendimi.
- III. Për zbatimin e Planit nga pika I. të këtij vendimi do të kujdeset kryetari i Komunës së Junikut respektivisht Drejtoria për Shërbime Publike, Inspeksion, Mbrojtje dhe Shpëtim.
- IV. Ky vendim hyn në fuqi 8 ditë pas publikimit në Gazetën Zyrtare të Republikës së Kosovës.

Me këtë vendim njoftohen:

1. MAPL;
2. Kryetari i Komunës së Junikut;
3. Drejtoria për Shërbime Publike, Inspeksion, Mbrojtje dhe Shpëtim
4. Shërbimi i kuvendit të komunës; dhe
5. Arkivi i komunës.

Kuvendi i Komunës së Junikut

Faik TC



Public Open Spaces
Maintenance Plan
2016-2020
Municipality of Junik/Junik

